

# SECURE Act of 2019

## IRA Disclosure Supplement

On December 20, 2019, President Trump signed into law the Setting Every Community Up for Retirement Enhancement (SECURE) Act of 2019. Many of the provisions contained within the SECURE Act are effective January 1, 2020.

Due to the extremely short timeframe between the bill's passage and the January 1, 2020 effective date for some of the bill's key IRA provisions, financial service providers are having to proceed in good faith with minimal guidance from federal regulators. It is anticipated that federal regulators will publish guidance soon concerning the changes brought about by the SECURE Act of 2019.

In the interim, this IRA Disclosure Supplement is being provided to notify you of recent changes made by the SECURE Act that are not yet reflected in your IRA Plan Agreement and Disclosure Statement. This Disclosure Supplement is intended to provide you with a general, high-level overview of the IRA changes included in the SECURE Act of 2019. Given the complexity of these changes and the near-term lack of federal guidance, we encourage you seek the assistance of a competent tax and/or legal professional if you have questions or concerns about how you may be affected by the SECURE Act of 2019.

### **Required Minimum Distributions Beginning at Age 72**

The SECURE Act of 2019 changes the age at which Traditional, SEP and SIMPLE IRA owners must begin taking required minimum distributions (RMDs).

#### Individuals Born **After** June 30, 1949

Under the SECURE Act of 2019, individuals born after June 30, 1949, must begin taking required minimum distributions at age 72. For these individuals, the deadline for taking the first required distribution is April 1 of the year following the year in which they turn age 72.

#### Individuals Born **Before** July 1, 1949

Individuals born before July 1, 1949, must begin required minimum distributions by no later than April 1 following the year in which they attain age 70½. Accordingly, Traditional, SEP and SIMPLE IRA owners who attained age 70½ during 2019 must take their first required minimum distribution by no later than April 1, 2020.

### **Traditional IRA Funding—Age 70½ Restriction**

The SECURE Act of 2019 eliminates the 70½ age restriction for funding a Traditional IRA.

#### 2020 Tax Year and Beyond

Under the SECURE Act of 2019, the age restriction on funding a Traditional IRA has been eliminated beginning with the 2020 tax year. For 2020 and later years, individuals who have earned income from working may continue to fund their IRA beyond age 70½.

#### Not Applicable for 2019 Carryback Contributions

While this change takes effect on January 1, 2020, the new rule DOES NOT apply to carryback contributions made for the 2019 tax year (i.e., individuals who are age 70½ or older during 2019 cannot make a Traditional IRA contribution for the 2019 tax year).

### **Penalty-Free IRA Withdrawals for Certain Births/Adoptions**

While taxable IRA withdrawals taken prior to age 59½ are typically subject to the IRS early withdrawal penalty, certain exceptions exist. Beginning January 1, 2020, a new penalty exception allows certain qualifying individuals to withdraw up to \$5,000 from an IRA (or other tax-qualified savings plan) before age 59½ in the case of a qualifying birth or qualifying adoption.

#### Qualified Birth or Adoption Distribution

To be considered a "Qualified Birth or Adoption Distribution", the distribution must be taken during the 1-year period beginning on the date on which a child of the individual is born or on which the legal adoption of an eligible adoptee is finalized.

#### \$5,000 Limit

The maximum amount any one individual can claim as a Qualified Birth or Adoption Distribution with respect to one child or one eligible adoptee is \$5,000, regardless of the number of IRAs and/or employer-sponsored retirement plans he/she owns.

### Eligible Adoptee

Under the new penalty exception, the term “Eligible Adoptee” generally means any individual who has not attained age 18 or is physically or mentally incapable of self-support.

### Rollover Option

In addition to claiming an exemption from the 10% early withdrawal penalty, individuals who take a Qualified Birth or Adoption Distribution have the option to recontribute (i.e., roll over) the distribution back into an IRA in the future.

### **Accelerated Withdrawals for IRA Beneficiaries**

Effective for deaths occurring on or after January 1, 2020, the SECURE Act of 2019 changes the withdrawal options for many nonspouse IRA beneficiaries. Under the SECURE Act of 2019, nonspouse beneficiaries of IRA owners who pass away on or after January 1, 2020, must generally withdraw all inherited IRA assets by December 31 of the year containing the tenth anniversary of the IRA owner’s death.

### Exceptions for Spousal Beneficiaries

The options available to spousal IRA beneficiaries are relatively unchanged under the SECURE Act. Spouse beneficiaries will still typically have the options of treating a decedent’s IRA as his or her own or of taking life expectancy distributions from the inherited IRA. In addition, spouse beneficiaries will now have the option—at least in some cases—of withdrawing the proceeds from a decedent’s IRA over a 10-year period.

### Exceptions for Certain Nonspouse Beneficiaries

While nonspouse beneficiaries of IRA owners who pass away on or after January 1, 2020 must generally withdraw all the inherited IRA assets within 10 years, there are exceptions for certain categories of nonspouse beneficiaries:

#### Children

A minor child beneficiary of the IRA owner who has not yet reached the age of majority at the time of the IRA owner’s death is generally eligible to take annual minimum distributions based on his/her own single life expectancy until reaching the age of majority. Once the child reaches the age of majority, such beneficiary will typically be required to withdraw the remaining balance of the inherited IRA within 10 years from when the child reaches the age of majority.

#### Disabled Individuals

A nonspouse beneficiary who meets certain statutory requirements to qualify as disabled will generally be eligible to take annual minimum distributions over his/her single life expectancy.

#### Chronically Ill Individuals

A nonspouse beneficiary who meets certain statutory requirements to qualify as chronically ill will generally be eligible to take annual minimum distributions over his/ her single life expectancy.

#### Beneficiaries Not More than 10 Years Younger than IRA Owner

A nonspouse beneficiary who is not more than 10 years younger than the IRA owner will generally be eligible to take annual minimum distributions based on his/her single life expectancy.

#### 5-Year Withdrawal Period for Some Non-Person Beneficiaries

While the SECURE Act of 2019 requires that most nonspouse beneficiaries withdraw all assets from an inherited IRA within 10 years of the death of the IRA owner, non-person beneficiaries (i.e., estates, charities, etc.), under certain circumstances, must withdraw IRA assets from a deceased IRA owner’s IRA within 5 years following the death of an IRA owner.

#### Special Rules for Trust Beneficiaries

Under the SECURE Act of 2019, the withdrawal requirements applicable in the case of a trust beneficiary vary widely depending on many factors including, but not limited to, whether all underlying beneficiaries of the trust beneficiary are considered “designated beneficiaries” according to statutory requirements and whether any of the underlying beneficiaries of the trust are considered chronically ill or disabled.

**COVERDELL ESA APPLICATION**  
**Union Street Partners Value Fund**  
**All Share Classes**

Union Street Partners Value Fund  
c/o Commonwealth Fund Services, Inc.  
8730 Stony Point Parkway, Suite 205  
Richmond, VA 23235

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**IMPORTANT:** In compliance with the USA PATRIOT Act, Federal law requires all financial institutions (including mutual funds) to obtain, verify, and record information that identifies each person who opens an account.

**WHAT THIS MEANS FOR YOU:** When you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask for additional identifying documents. The information is required for all owners, co-owners, or anyone who will be signing or completing a transaction on behalf of a legal entity that will own the account. We will return your application if any of this information is missing. If we are unable to verify this information, your account may be closed and you will be subject to all applicable costs. If you have any questions regarding this application, please call (800) 673-0550.

Check here if amendment

**PART I: DEPOSITOR INFORMATION (The person opening the ESA)**

Name: \_\_\_\_\_ Taxpayer ID Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

U.S. Citizenship Status:     Citizen     Resident Alien     Nonresident Alien

Employer Name: \_\_\_\_\_ Employer Telephone: \_\_\_\_\_

Employer Address: \_\_\_\_\_

**PART II: DESIGNATED BENEFICIARY INFORMATION (The student)**

Name: \_\_\_\_\_ Taxpayer ID Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

U.S. Citizenship Status:     Citizen     Resident Alien     Nonresident Alien

**PART III: RESPONSIBLE INDIVIDUAL INFORMATION (Generally a Parent or Guardian)**

Name: \_\_\_\_\_ Taxpayer ID Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

U.S. Citizenship Status:     Citizen     Resident Alien     Nonresident Alien

Relationship to the Designated Beneficiary:     Mother     Father     Guardian     Other \_\_\_\_\_

**PART IV: AUTHORITY OF RESPONSIBLE INDIVIDUAL**

**Option 1:** (If no box is checked below, the answer will default to be "No.")

Yes  No The Responsible Individual may change the beneficiary designated under this agreement to another member of the Designated Beneficiary's family described in section 529(e)(2) in accordance with the Custodian's procedures.

**Option 2:** (If no box is checked below, the answer will default to be "No.")

Yes  No The Responsible Individual shall continue to serve as the Responsible Individual for the Custodial Account after the Designated Beneficiary attains the age of majority under state law and until such time as all assets have been distributed from the Custodial Account and the Custodial Account terminates. If the Responsible Individual becomes incapacitated or dies after the Designated Beneficiary reaches the age of majority under state law, the Responsible Individual shall be the Designated Beneficiary

**PART V: SUCCESSOR RESPONSIBLE INDIVIDUAL**

If the Responsible Individual named above dies or becomes legally incapacitated while the Designated Beneficiary is a minor under state law, the person designated below, will become the successor Responsible Individual. If no successor is designated, the Designated Beneficiary's parent or guardian will become the successor Responsible Individual.

Name: \_\_\_\_\_ Taxpayer ID Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

U.S. Citizenship Status:  Citizen  Resident Alien  Nonresident Alien

Relationship to the Designated Beneficiary:  Mother  Father  Guardian  Other \_\_\_\_\_

**PART VI: CONTRIBUTION INFORMATION**

Source of Funds (Select One):

- Regular Contribution      Amount: \_\_\_\_\_      Tax Year: \_\_\_\_\_
- Direct Transfer      Total Amount: \_\_\_\_\_      Basis: \_\_\_\_\_      Earnings: \_\_\_\_\_
- Rollover      Total Amount: \_\_\_\_\_      Basis: \_\_\_\_\_      Earnings: \_\_\_\_\_
- Other      Explain: \_\_\_\_\_

**PART VII: INVESTMENT SELECTION**

Please fill in amount(s) and make check(s) payable to the applicable Fund(s). If investing by wire, please call (800) 673-0550 for instructions.

Other Method of Investing: \_\_\_\_\_

Union Street Partners Value Class A \$ \_\_\_\_\_  Union Street Partners Value Class C \$ \_\_\_\_\_

Union Street Partners Value Advisor Class \$ \_\_\_\_\_

**PART VIII: DEATH BENEFICIARY DESIGNATION**

The following Death Beneficiaries will be entitled to receive any benefits upon the Designated Beneficiary's death. If the primary or contingent status is not indicated, the individual or entity will be considered a primary beneficiary. Upon the Designated Beneficiary's death, the Coverdell ESA assets will be divided in equal shares (unless indicated otherwise) to the primary beneficiaries who survive the Designated Beneficiary. If no primary beneficiaries survive the Designated Beneficiary, the Coverdell ESA will be divided in equal shares (unless indicated otherwise) to the contingent beneficiaries who survive the Designated Beneficiary. The beneficiary designation may be changed or revoked at any time by completing a new *Coverdell ESA Change of Designation Form* and providing it to the ESA Custodian.

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**Type:**  Primary  Contingent    Share Percentage: \_\_\_\_\_%    Taxpayer ID Number: \_\_\_\_\_    Date of Birth: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship to Designated Beneficiary:  Family Member  Not a Family Member  
Address: \_\_\_\_\_

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**Type:**  Primary  Contingent    Share Percentage: \_\_\_\_\_%    Taxpayer ID Number: \_\_\_\_\_    Date of Birth: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship to Designated Beneficiary:  Family Member  Not a Family Member  
Address: \_\_\_\_\_

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**Type:**  Primary  Contingent    Share Percentage: \_\_\_\_\_%    Taxpayer ID Number: \_\_\_\_\_    Date of Birth: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship to Designated Beneficiary:  Family Member  Not a Family Member  
Address: \_\_\_\_\_

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**Type:**  Primary  Contingent    Share Percentage: \_\_\_\_\_%    Taxpayer ID Number: \_\_\_\_\_    Date of Birth: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship to Designated Beneficiary:  Family Member  Not a Family Member  
Address: \_\_\_\_\_

Addendum attached for additional beneficiaries. If you need additional space to name beneficiaries, attach a separate sheet that includes all information requested above. Sign and date the sheet.

To name a Trust as your beneficiary, attach to this form either a copy of the Trust Agreement, or a certification, in writing, acceptable to the ESA Custodian.

**PART IX: SPOUSAL CONSENT**

This section is completed if the Designated Beneficiary resides in or this Coverdell ESA is located in a community or marital property state. This section may have important tax consequences to the Designated Beneficiary and the Designated Beneficiary’s spouse, so please consult with a competent advisor prior to completing. If the Designated Beneficiary is not currently married, but marries in the future, a new beneficiary designation that includes the spousal consent provisions must be completed.

**CURRENT MARITAL STATUS**

**I am not married**

I understand that if I become married in the future, I must complete a new beneficiary designation that includes the spousal consent provisions.

**I am married**

I understand that if I designate a primary beneficiary other than my spouse, my spouse must sign below.

By signing below, I acknowledge that I am the spouse of the ESA Designated Beneficiary and agree with and consent to the designation of a primary Death Beneficiary other than, or in addition to, me. I have been advised to consult a competent advisor and I assume all responsibility regarding this consent. The Custodian has not provided me any legal or tax advice.

Signature of Spouse of Designated Beneficiary:

X \_\_\_\_\_ **Date:** \_\_\_\_\_

Witness:

X \_\_\_\_\_ **Date:** \_\_\_\_\_

**PART X: ACCOUNT SERVICE OPTIONS FOR YOUR ESA**

**Systematic investment program** *(The completion of this section is optional)* This option provides an automatic investment into the ESA by transferring money directly from your bank account via ACH (Automated Clearing House) on a scheduled basis. The automatic investment program may require a minimum deposit. Other account restrictions may also apply. Please provide all of your bank account information AND attach a voided check or deposit slip. Contributions made to the ESA using the automatic investment option will be for the current tax year.

**Frequency:** Monthly, on the 15<sup>th</sup> day of each month.

**Investment Information:**

Investment Name: \_\_\_\_\_ Investment Identification Number: \_\_\_\_\_ Amount (\$): \_\_\_\_\_

Investment Name: \_\_\_\_\_ Investment Identification Number: \_\_\_\_\_ Amount (\$): \_\_\_\_\_

**Bank Account Information** Provide information about your checking or savings account to establish a systematic investment program by ACH. Please select one of the following:

Attach a voided check or deposit slip for your bank account. *Please use tape; do not staple.*

Provide information about your bank account below.

**Enter your checking or savings account information:** Account Type:  Checking  Savings

Name: \_\_\_\_\_ Taxpayer ID Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name of Bank: \_\_\_\_\_ Bank's Phone Number: \_\_\_\_\_

Bank Address: \_\_\_\_\_

ABA Routing Number: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Name(s) on Bank Account: \_\_\_\_\_ Bank Account Number: \_\_\_\_\_

John and Jane Doe 123 Any Street Anytown, USA 12345	_____ 1003 Date	
PAY TO THE ORDER OF _____	Tape your voided check or preprinted deposit slip here. Please do <u>not</u> use staples.	_____ \$ _____ DOLLARS
BANK NAME BANK ADDRESS MEMO _____	_____	

**PART XI: DUPLICATE ACCOUNT STATEMENT**

Yes, please send a duplicate statement to:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**PART XII: FOR DEALER USE ONLY**

Representative's Full Name: \_\_\_\_\_

Representative's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor's Full Name: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Financial Institution Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Representative's Branch Office Telephone Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Dealer Number: \_\_\_\_\_ Branch Number: \_\_\_\_\_ Representative Number: \_\_\_\_\_

**PART XIII: MAILING INSTRUCTIONS**

Please send completed form to: Commonwealth Fund Services, Inc. 8730 Stony Point Pkwy, Suite 205, Richmond, VA 23235

**PART IX: RIGHT OF ACCUMULATION**

I would like to use the combined assets in the following account(s) \_\_\_\_\_ to qualify for reduced sales charges.  
(Certain eligibility guidelines may apply.)

**PART X: LETTER OF INTENT**

I plan to invest over a \_\_\_\_\_ period a total of at least: (Check only one box)

\$50,000    \$100,000    \$500,000    \$1,000,000 or more    I am already investing under an existing letter of intent.

If you intend to invest a certain amount over a 13 month period, you may be entitled to reduced sales charges on your purchases.\* If the amount indicated is not invested within 13 months, regular sales charge rates will apply to shares purchased and any difference in the sales charge owed versus the sales charge previously paid will be deducted from escrowed shares. Please refer to the prospectus for terms and conditions.

\*A contingent deferred sales charge may apply to proceeds of certain shares redeemed. Please refer to the prospectus for complete terms and conditions.

Process the enclosed purchase for NAV purchases. I certify that this account is eligible to purchase shares at NAV according to the terms set forth in the fund prospectus, and I have completed, if necessary, any required documentation.

**PART XII: EMPLOYEES, FAMILY AND AFFILIATES**

Are you an employee, or family member of an employee of the Union Street Partners, LLC or its affiliates?    Yes    No

Please indicate your relationship \_\_\_\_\_

**PART XIII: ACKNOWLEDGEMENT**

*(Note: This Application will not be processed unless signed below by the Depositor and Responsible Individual.)*

By signing this *Coverdell ESA Application*, I certify that the information I have provided is true, correct, and complete, and the Custodian (UMB Bank, N.A. at 1010 Grand Boulevard, Kansas City, MO, 64141) may rely on what I have provided. In addition, I have read and received copies of the *Coverdell ESA Application, IRS Form 5305-EA, Disclosure Statement* and applicable fee schedules. I agree to be bound to their terms and conditions. I understand that I am responsible for the Coverdell ESA transactions, and I will indemnify and hold the Custodian harmless from any consequences related to executing my directions. If I have indicated any amounts as “carryback” contributions, I understand the contributions will be credited for the prior tax year. I have been advised to seek competent legal and tax advice and have not been provided any such advice from the Custodian.

Depositor Signature:

X \_\_\_\_\_ Date: \_\_\_\_\_

Responsible Individual’s Signature (Complete if Depositor is NOT the Responsible Individual):

X \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Coverdell ESA Custodian Representative:

X \_\_\_\_\_ Date: \_\_\_\_\_

# Coverdell Education Savings Custodial Account

(Under section 530 of the Internal Revenue Code)

Form 5305-EA (Rev. October 2016) Department of the Treasury, Internal Revenue Service. Do not file with the Internal Revenue Service.

The Depositor named on the Application is establishing a Coverdell Education Savings Account (ESA) under section 530 for the benefit of the Designated Beneficiary exclusively to pay for the qualified elementary, secondary, and higher education expenses, within the meaning of section 530(b)(2), of such Designated Beneficiary. The Depositor assigned the Custodial Account the amount indicated on the Application. The Depositor and the Custodian make the following Agreement:

## ARTICLE I

The Custodian may accept additional cash contributions provided the Designated Beneficiary has not attained the age of 18 as of the date such contributions are made. Contributions by an individual contributor may be made for the tax year of the Designated Beneficiary by the due date of the beneficiary's tax return for that year (excluding extensions). Total contributions that are not rollover contributions described in section 530(d)(5) are limited to \$2,000 for the tax year. In the case of an individual contributor, the \$2,000 limitation for any year is phased out between modified adjusted gross income (AGI) of \$95,000 and \$110,000. For married individuals filing jointly, the phase-out occurs between modified AGI of \$190,000 and \$220,000. Modified AGI is defined in section 530(c)(2).

## ARTICLE II

No part of the Custodial Account funds may be invested in life insurance contracts, nor may the assets of the Custodial Account be commingled with other property except in a common trust fund or a common investment fund (within the meaning of section 530(b)(1)(D)).

## ARTICLE III

1. Any balance to the credit of the Designated Beneficiary on the date on which he or she attains age 30 shall be distributed to him or her within 30 days of such date.
2. Any balance to the credit of the Designated Beneficiary shall be distributed within 30 days of his or her death **unless** the designated Death Beneficiary is a Family Member of the Designated Beneficiary and is under the age of 30 on the date of death. In such case, that Family Member shall become the Designated Beneficiary as of the date of death.

## ARTICLE IV

The Depositor shall have the power to direct the Custodian regarding the investment of the above-listed amount assigned to the Custodial Account (including earnings thereon) in the investment choices offered by the Custodian. The Responsible Individual, however, shall have the power to redirect the Custodian regarding the investment of such amounts, as well as the power to direct the Custodian regarding the investment of all additional contributions (including earnings thereon) to the Custodial Account. In the event that the Responsible Individual does not direct the Custodian regarding the investment of additional contributions (including earnings thereon), the initial investment direction of the Depositor also will govern all additional contributions made to the Custodial Account until such time as the Responsible Individual otherwise directs the Custodian. Unless otherwise provided in this Agreement, the Responsible Individual also shall have the power to direct the Custodian regarding the administration, management, and distribution of the account.

## ARTICLE V

The "Responsible Individual" named by the Depositor shall be a parent or guardian of the Designated Beneficiary. The Custodial Account shall have only one Responsible Individual at any time. If the Responsible Individual becomes incapacitated or dies while the Designated Beneficiary is a minor under state law, the successor Responsible Individual shall be the person named to succeed in that capacity by the preceding Responsible Individual in a witnessed writing or, if no successor is so named, the successor Responsible Individual shall be the Designated Beneficiary's other parent or successor guardian. Unless otherwise directed by checking the applicable option in the Authority of Responsible Individual section of the Application, at the time that the Designated Beneficiary attains the age of majority under state law, the Designated Beneficiary becomes the Responsible Individual. If a Family Member under the age of majority under state law becomes the Designated Beneficiary by reason of being a named Death Beneficiary, the Responsible Individual shall be such Designated Beneficiary's parent or guardian.

**Option** (This provision is effective only if checked in the Authority of Responsible Individual section of the Application or other document acceptable to the Custodian.) The Responsible Individual shall continue to serve as the Responsible Individual for the Custodial Account after the Designated Beneficiary attains the age of majority under state law and until such time as all assets have been distributed from the Custodial Account and the Custodial Account terminates. If the Responsible Individual becomes incapacitated or dies after the Designated Beneficiary reaches the age of majority under state law, the Responsible Individual shall be the Designated Beneficiary.

## ARTICLE VI

Please refer to the Authority of Responsible Individual section of the Application to determine whether the Responsible Individual may change the beneficiary designated under this Agreement to another member of the Designated Beneficiary's family described in section 529(e)(2) in accordance with the Custodian's procedures.

## ARTICLE VII

1. The Depositor agrees to provide the Custodian with all information necessary to prepare any reports required by section 530(h).
2. The Custodian agrees to submit to the Internal Revenue Service (IRS) and Responsible Individual the reports prescribed by the IRS.

## ARTICLE VIII

Notwithstanding any other articles which may be added or incorporated, the provisions of Articles I through III will be controlling. Any additional articles inconsistent with section 530 and the related Regulations will be invalid.

## ARTICLE IX

This Agreement will be amended as necessary to comply with the provisions of the Code and the related Regulations. Other amendments may be made with the consent of the Depositor and the Custodian whose signatures appear on the Application.

## ARTICLE X

### 1. Definitions

The *General Instructions* provided by the Internal Revenue Service (IRS) to accompany IRS Form 5305-EA include detailed definitions that are incorporated into this Agreement. In addition, the following definitions apply.

**Agreement.** Agreement means the Coverdell Education Savings Account (ESA) Custodial Agreement (IRS Form 5305-EA), Application, Disclosure Statement, and accompanying documentation. The Agreement may be amended from time to time as provided in Article IX.

**Application.** Application means the Coverdell ESA Application that is the legal document that establishes this Coverdell ESA after it is accepted by the Custodian by signing the Application. The information and statements contained in the Application are incorporated into this Coverdell ESA Agreement.

**Authorized Agent.** Authorized Agent means the individual(s) appointed in writing by the Depositor, Responsible Individual, or Designated Beneficiary authorized to perform the duties and responsibilities set forth in the Agreement on behalf of the Designated Beneficiary.

**Code.** Code means the Internal Revenue Code.

**Custodial Account.** Custodial Account means the type of legal arrangement whereby the Custodian is a qualified financial institution that agrees to maintain the Custodial Account for the exclusive benefit of the Designated Beneficiary.

**Custodian.** The Custodian must be a bank or savings and loan association, as defined in section 408(n), or any person who has the approval of the IRS to act as custodian. Any person who may serve as a custodian of a traditional IRA may serve as the Custodian of a Coverdell ESA.

**Death Beneficiary.** Death Beneficiary means an individual or entity designated to receive the Custodial Account upon the death of the Designated Beneficiary.

**Depositor.** The Depositor is the person who establishes the Custodial Account.

**Designated Beneficiary.** The Designated Beneficiary is the individual on whose behalf the Custodial Account has been established.

**Family Member.** Family Members of the Designated Beneficiary include his or her spouse, child, grandchild, sibling, parent, niece or nephew, son-in-law, daughter-in-law, father-in-law, mother-in-law, brother-in-law, or sister-in-law, and the spouse of any such individual. A first cousin, but not his or her spouse, is also a "Family Member."

**Regulations.** Regulations mean the U.S. Treasury Regulations.

**Responsible Individual.** The Responsible Individual, generally, is a parent or guardian of the Designated Beneficiary. However, under certain circumstances, the Responsible Individual may be the Designated Beneficiary, or another party.

**Special Needs Beneficiary.** The IRS will define special needs beneficiary. This Coverdell ESA will incorporate the definition by reference, once made available. However, a general definition may include individuals who require additional time to complete their education due to a physical, mental or emotional condition. Taxpayers who believe the Special Needs Beneficiary rules apply to their situation should consult a competent tax advisor for guidance.

2. **Responsibilities.** All information that the Depositor, Responsible Individual and Designated Beneficiary have provided or will provide to the Custodian under this Agreement is complete and accurate and the Custodian may rely upon it. The Depositor, Responsible Individual and Designated Beneficiary will comply with all legal requirements governing this Agreement and assume all responsibility for their actions including, but not limited to eligibility determination, contributions, distributions, penalty infractions, proper filing of tax returns and other issues related to activities regarding this Agreement. The Depositor, Responsible Individual and Designated Beneficiary will provide to the Custodian the information the Custodian believes appropriate to comply with the requirements of Section 326 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism (U.S.A. PATRIOT) Act of 2001. The Depositor, Responsible Individual and Designated Beneficiary will pay the Custodian reasonable compensation for its services, as disclosed in the applicable fee schedules.

If the Depositor is not the Responsible Individual, once the ESA is established and initial contributions, investment selections and beneficiaries are indicated; the rights and obligations of the ESA irrevocably become those of the Responsible Individual. Unless indicated otherwise, the Responsible Individual is responsible for executing all forms, certifications, tax filings and other documents associated with this ESA until the Designated Beneficiary reaches the age of majority under state law. The Custodian's acceptance of this ESA on behalf of a minor Designated Beneficiary is expressly conditioned on the Responsible Individual's acceptance of the duties, obligations and responsibilities associated with this ESA. The Responsible Individual may name a new Responsible Individual in a form and manner acceptable to the Custodian.

- 3. Investment Responsibilities.** Initial Investment decisions are the responsibility of the Depositor and the Depositor is responsible to direct the Custodian in writing, or other acceptable form and manner authorized by the Custodian, regarding how all amounts are to be invested. Consistent with Article IV, the Responsible Individual may redirect the Custodian regarding the investment of contributions and earnings. Subject to the policies and practices of the Custodian, the Responsible Individual may delegate investment authority by appointing an Authorized Agent in writing in a form and manner acceptable to the Custodian. Upon receipt of instructions from the Responsible Individual and proof of acceptance by the Authorized Agent, the Custodian will accept investment direction and may fully rely on those instructions as if the Custodian had received the instructions from the Responsible Individual.

The Custodian will determine the investments available within the Custodial Account. These investments will be permissible investments under the applicable laws and Regulations. The Custodian may change its investment options from time to time and the Responsible Individual may move the monies in the Custodial Account to different investments. Any investment changes within the Custodial Account are subject to the terms and conditions of the investments, including but not limited to minimum deposit requirements and early redemption penalties.

The Custodian will not provide any investment direction, suitability recommendations, tax advice, or any other investment guidance. Further, the Custodian has no duty to question the investment directions provided by the Depositor or Responsible Individual or any issues relating to the management of the Custodial Account. The Depositor, Responsible Individual, and Designated Beneficiary will indemnify and hold the Custodian harmless from and against all costs and expenses (including attorney's fees) incurred by the Custodian in connection with any litigation regarding the investments within the Custodial Account where the Custodian is named as a necessary party.

The Custodian will promptly execute investment instructions received from the Depositor or Responsible Individual if the instructions are in a form and manner acceptable to the Custodian. If the Custodian determines the instructions from the Depositor or Responsible Individual are unclear or incomplete, the Custodian may request additional instructions. Until clear instructions are received, the Custodian reserves the right, in good faith, to leave the contribution uninvested, place the contribution in a holding account (e.g., a money market account), or return the contribution. The Custodian will not be liable for any investment losses due to such delays in receiving clear investment instructions. Further, the Depositor, Responsible Individual and Designated Beneficiary will indemnify and hold the Custodian harmless for any adverse consequences or losses incurred from the Custodian's actions or inactions relating to the investment directions received from the Depositor, Responsible Individual or Authorized Agent.

The Depositor and Responsible Individual will not engage in transactions not permitted under the Agreement, including, but not limited to, the investment in collectibles or life insurance contracts, or engage in a prohibited transaction under Code Section 4975.

- 4. Beneficiary Designation.** Unless indicated otherwise on the Application, the Responsible Individual may change the Designated Beneficiary in a form and manner acceptable to the Custodian. The replacement Designated Beneficiary must be an eligible Family Member who has not yet reached age 30, unless the Designated Beneficiary is a Special Needs Beneficiary.

If the Responsible Individual rolls over or transfers the ESA to a surviving spouse or other eligible Family Member due to the Designated Beneficiary's death, the ESA retains its status. This means the surviving spouse or other Family Member may treat the ESA as his or her own until he or she attains age 30. The age limitation does not apply to new Designated Beneficiaries who are Special Needs Beneficiaries. There are no tax consequences due to such a transfer.

The Depositor or Responsible Individual may designate any person(s) or entities as primary and contingent Death Beneficiaries by completing a written designation in a form and manner acceptable to the Custodian. Unless otherwise indicated, all subsequent Death Beneficiary designations revoke all prior designations. Death Beneficiaries may be changed or revoked by the Responsible Individual at any time by executing a written designation on a form and manner acceptable to the Custodian.

Any assets remaining in the ESA at the death of the Designated Beneficiary must be distributed to non-Family Member Death Beneficiaries within 30 days of the Designated Beneficiary's date of death. ESA assets distributed (that are not rolled over or transferred to another eligible Family Member) are taxable to the extent the assets represent earnings distributed from the account. The Custodial Account will be paid to non-Family Members designated as the primary Death Beneficiaries in equal shares unless indicated otherwise in a form and manner acceptable to the Custodian. If no non-Family Member primary Death Beneficiaries survive the Designated Beneficiary, the Custodial Account will be paid to surviving contingent Death Beneficiaries who are not Family Members in equal shares unless indicated otherwise. If no primary or contingent Death Beneficiaries who are not Family Members survive the Designated Beneficiary or if there is no Death Beneficiaries designated during the Designated Beneficiary's lifetime, the Custodial Account will be paid to the Designated Beneficiary's estate.

No payment will be made to any Death Beneficiary until the Custodian receives appropriate evidence of the Designated Beneficiary's death as determined by the Custodian.

If a non-Family Member Death Beneficiary is a minor, the Custodian is relieved of all of its obligations as Custodian by paying the Custodial Account to the minor's parent or legal guardian upon receiving written instructions from such parent or legal guardian.

The Responsible Individual represents and warrants that all Death Beneficiary designations meet the applicable laws. The Custodian will exercise good faith in distributing the Custodial Account consistent with the Death Beneficiary designation. The Depositor, Responsible Individual and Designated Beneficiary agree to indemnify and hold the Custodian harmless against any and all claims, liabilities and expenses resulting from the Custodian's payment of the Custodial Account in accordance with such Death Beneficiary designation and the terms of the Agreement.

- 5. Distributions.** All distributions from the Custodial Account must be made by delivering a written request to the Custodian in a form and manner acceptable to the Custodian. The Custodian is not obligated to distribute the Custodial Account unless it is satisfied it has received the required

information to perform its administrative and legal reporting obligations. Information the Custodian may require includes, but is not limited to, taxpayer identification number, distribution reason, and proof of identity.

- 6. Amendments and Termination.** The Custodian may amend this Agreement at any time to comply with legal and regulatory changes and to modify the Agreement as the Custodian determines advisable. Any such amendment will be sent to the Responsible Individual at the last known address on file with the Custodian. The amendment will be effective on the date specified in the notice to the Responsible Individual. At the Responsible Individual's discretion, the Responsible Individual may direct that the Custodial Account be transferred to another trustee or custodian. The Custodian will not be liable for any losses for any actions or inactions of any successor trustee or custodian.

The Responsible Individual may terminate this Agreement at any time by providing a written notice of such termination to the Custodian in a form and manner acceptable to the Custodian. As of the date of the termination notice, the Custodian will no longer accept additional deposits under the Agreement. Upon receiving a termination notice, the Custodian will continue to hold the assets and act upon the provisions within the Agreement until the Responsible Individual provides additional instructions. If no instructions are provided by the Responsible Individual to the Custodian within 30 days of the termination notice, and unless the Custodian and the Responsible Individual agree in writing otherwise, the Custodian will distribute the Custodial Account, less any applicable fees or penalties, as a single payment to the Designated Beneficiary. The Custodian shall not be liable for any losses for any actions or inactions of any successor trustee or custodian.

The Custodian may resign at any time by providing 30 days written notice to the Responsible Individual. Upon receiving such written notice, the Responsible Individual will appoint a successor trustee or custodian in writing. Upon such appointment and upon receiving acknowledgement from the successor trustee or custodian of acceptance of the Custodial Account, the Custodian shall transfer the Custodial Account, less any applicable fees or penalties, to the successor trustee or custodian. If no successor trustee or custodian is appointed or no distribution instructions are provided by the Responsible Individual, the Custodian may, in its own discretion, select a successor trustee or custodian and transfer the Custodial Account, less any applicable fees or penalties, or may distribute the Custodial Account, less any applicable fees or penalties, as a single payment to the Designated Beneficiary. The Custodian shall not be liable for any losses for any actions or inactions of any successor trustee or custodian.

The Responsible Individual agrees to substitute another custodian or trustee in place of the existing Custodian upon notification by the Commissioner of the Internal Revenue Service or his or her delegate, that such substitution is required because the Custodian has failed to comply with the requirements of the Internal Revenue Code by not keeping such records, or making such returns or rendering such statements as are required by the Internal Revenue Code, or otherwise.

- 7. Instructions, Changes of Addresses and Notices.** The Responsible Individual is responsible to provide any instructions, notices or changes of address in writing to the Custodian. Such communications will be effective upon actual receipt by the Custodian unless the Responsible Individual indicates a later date in writing. Any notices required to be sent to the Depositor or Responsible Individual by the Custodian will be sent to the last address on file with the Custodian and are effective when mailed unless the Custodian indicates a later date in writing. If authorized by the Custodian and provided by the Depositor or Responsible Individual in the Application, Account Agreement or other documentation acceptable to the Custodian, an electronic address is an acceptable address to provide and receive such communications.
- 8. Fees and Charge.** The Custodian reserves the right to charge fees for performing its duties and meeting its obligations under this Agreement. All fees, which are subject to change from time to time, will be disclosed on the Custodian's fee schedule or other disclosure document provided by the Custodian. The Custodian will provide the Responsible Individual 30 days written notice of any fee changes. The Custodian will collect all fees from the cash proceeds in the Custodial Account. If there is insufficient cash in the Custodial Account, the Custodian may liquidate investments, at its discretion, to satisfy fee obligations associated with the Agreement. Alternatively, if the Custodian so authorizes and if separate payment of fees or other expenses is permissible under applicable Federal and/or state laws, the fees may be paid separately outside of the Custodial Account. If the Custodian offers investments other than depository products, the Depositor and Responsible Individual recognize that the Custodian may receive compensation from other parties.
- 9. Transfers and Rollovers.** The Custodian will accept transfers and rollovers from other Coverdell ESAs. The Responsible Individual represents and warrants that only eligible transfers and rollovers will be made to the Custodial Account. The Custodian reserves the right to refuse any transfer or rollover.

The Custodian will duly act on written instructions from the Responsible Individual received in a form and manner acceptable to the Custodian to transfer the Coverdell ESA to a successor trustee or custodian. The Custodian is not liable for any actions or inactions by any predecessor or successor trustee or custodian or for any investment losses resulting from the timing of or sale of assets resulting from the transfer or rollover.

**10. Miscellaneous.**

**Custodian as Agent.** The Depositor, Responsible Individual and Designated Beneficiary acknowledge that they are responsible for any taxes, penalties or other fees and expenses associated with his or her actions or inactions regarding the laws, regulations and rules associated with this Agreement. Further, the Depositor, Responsible Individual, and Designated Beneficiary acknowledge and understand that the Custodian will act solely as an agent and bears no fiduciary responsibility. The Custodian will rely on the information provided by the Depositor, Responsible Individual, and Designated Beneficiary and has no duty to question or independently verify or investigate any such information. The Depositor, Responsible Individual, and Designated Beneficiary will indemnify and hold the Custodian harmless from any liabilities, including claims, judgments, investment losses, and expenses (including attorney's fees), which may arise under this Agreement, except liability arising from gross negligence or willful misconduct of the Custodian.

**Custodian Acquired/Merged.** If the Custodian is purchased by or merged with another financial institution qualified to serve as a trustee or custodian, that institution will automatically become the trustee or custodian of this Coverdell ESA unless otherwise indicated.

**Maintenance of Records.** The Custodian will maintain adequate records and perform its reporting obligations required under the Agreement. The Custodian's sole duty to the Responsible Individual regarding reporting is to furnish the IRS mandated reports as required in Article VII of

this Agreement. The Custodian may, at its discretion, furnish additional reports or information to the Responsible Individual. The Responsible Individual approves any report furnished by the Custodian unless, within 30 days of receiving the report, the Responsible Individual notifies the Custodian in writing of any discrepancies. Upon receipt of such notice, the Custodian's responsibility is to investigate the request and make any corrections or adjustments accordingly.

**Exclusive Benefit.** The Custodial Account is maintained for the exclusive benefit of the Designated Beneficiary and his or her Death Beneficiary(ies). To the extent permitted by law, no creditors of the Depositor, Responsible Individual or Designated Beneficiary may at any time execute any lien, levy, assignment, attachment or garnishment on any of the assets in the Custodial Account.

**Minimum Value.** The Custodian reserves the right to establish Coverdell ESA account minimums. The Custodian may resign or charge additional fees if the minimums are not met.

**Other Providers.** At its discretion, the Custodian may appoint other service providers to fulfill certain obligations, including reporting responsibilities, and may compensate such service providers accordingly.

**Agreement.** This Agreement and all amendments are subject to all state and federal laws. The laws of the Custodian's domicile will govern should any state law interpretations be necessary concerning this Agreement.

**Severability.** If any part of this Agreement is invalid or in conflict with applicable law or regulations, the remaining portions of the Agreement will remain valid.

## GENERAL INSTRUCTIONS

*Section references are to the Internal Revenue Code unless otherwise noted.*

**Purpose of Form.** Form 5305-EA is a model custodial account agreement that meets the requirements of section 530(b)(1) and has been pre-approved by the IRS. A Coverdell Education Savings Account (ESA) is established after the form is fully executed by both the Depositor and the Custodian. This account must be created in the United States for the exclusive purpose of paying the qualified elementary, secondary, and higher education expenses of the Designated Beneficiary.

If the model account is a trust account, see **Form 5305-E**, *Coverdell Education Savings Trust Account*.

**Do not** file Form 5305-EA with the IRS. Instead, the Depositor must keep the completed form in its records.

**Identification Numbers.** The Depositor's and Designated Beneficiary's social security numbers will serve as their identification numbers. If the Depositor is a nonresident alien and does not have an identification number, write "Foreign" in the block where the number is requested. The Designated Beneficiary's social security number is the identification number of his or her Coverdell ESA. If the Designated Beneficiary is a nonresident alien, the Designated Beneficiary's individual taxpayer identification number is the identification number of his or her Coverdell ESA. An employer identification number (EIN) is required only for a Coverdell ESA for which a return is filed to report unrelated business income. An EIN is required for a common fund created for Coverdell ESAs.

## SPECIFIC INSTRUCTIONS

**Note:** *The age limitation restricting contributions, distributions, rollover contributions, and change of beneficiary are waived for a Designated Beneficiary with special needs.*

**Article X.** Article X and any that follow may incorporate additional provisions that are agreed to by the Depositor and Custodian to complete the agreement. They may include, for example, provisions relating to: definitions, investment powers, voting rights, exculpatory provisions, amendment and termination, removal of the Custodian, Custodian's fees, state law requirements, treatment of excess contributions, and prohibited transactions with the Depositor, Designated Beneficiary, or Responsible Individual, etc. Attach additional pages as necessary.

**Optional provisions in Article V and Article VI.** Form 5305-EA may be reproduced in a manner that provides only those optional provisions offered by the Custodian.

# Coverdell Education Savings Account Disclosure Statement

(Used with Form 5305-EA)

A portion of the information contained in this Disclosure Statement is addressed in IRS Notice 97-60, IRS Publication 970, *Tax Benefits for Education*, and Internal Revenue Code Section 530. Its purpose is to generally summarize the terms, conditions and federal laws associated with Coverdell Education Savings Accounts (ESAs), formerly called Education IRAs. It is not intended to replace the advice of your own tax and legal advisors. You are encouraged to consult your advisors and/or your state taxing authority concerning any tax and/or compliance questions. You are responsible for complying with the laws that apply to your ESA. The ESA Custodian does not act as your advisor.

## Definitions

There may be multiple parties associated with an ESA. The parties are generally defined below and are referred to in this Disclosure Statement.

**Designated Beneficiary.** The Designated Beneficiary is the individual on whose behalf the ESA has been established, such as a child or student. Except for "special needs beneficiaries," contributions may not be made to an ESA after the Designated Beneficiary's 18th birthday. Note, depending on the circumstances and the Designated Beneficiary's age, the Designated Beneficiary may also serve in the capacities of Depositor and/or Responsible Individual.

**Depositor.** The Depositor establishes the ESA and may make the initial contribution. The Depositor may be a person or an entity. Note that the Depositor may also serve in the capacities of the Designated Beneficiary and the Responsible Individual.

**Responsible Individual.** The Responsible Individual is generally a parent or guardian of the Designated Beneficiary and essentially controls the decisions relating to the ESA, such as authorizing distributions, reviewing statements, directing investments, etc. Note that the Responsible Individual may also serve in the capacities of Depositor and Designated Beneficiary.

## GENERAL

### Q1. What is an ESA?

A1. An ESA is a trust or custodial account that is created or organized in the United States exclusively for the purpose of paying the qualified education expenses of the Designated Beneficiary of the account. The account must be designated as an ESA when it is created to be treated as an ESA for tax purposes.

### Q2. For whom may an ESA be established?

A2. An ESA may be established for the benefit of any child under age 18. Contributions to the ESA will not be accepted after the Designated Beneficiary reaches his or her 18th birthday, unless he or she is a "special needs" Designated Beneficiary. An ESA established to receive a transfer or rollover may be established for the benefit of a Designated Beneficiary under age 30.

### Q3. What is a "special needs beneficiary"?

A3. The IRS will define a special needs beneficiary. This Coverdell ESA will incorporate the definition by reference, once made available. However, a general definition may include individuals who require additional time to complete their education due to a physical, mental or emotional condition. Taxpayers who believe the special needs beneficiary rules apply to their situation should consult a competent tax advisor for guidance.

### Q4. Where may an individual open an ESA?

A4. An individual may open an ESA with any bank, or other entity that has been approved to serve as a nonbank trustee or custodian of an individual retirement account (IRA), and the bank or entity is offering ESAs.

### Q5. How many ESAs may a Designated Beneficiary have?

A5. There is no limit on the number of ESAs that may be established designating a particular individual as a Designated Beneficiary. However, in any given taxable year the total aggregate contributions to all the ESAs designating a particular individual as beneficiary may not exceed \$2,000.

## CONTRIBUTIONS

### Q6. When may a taxpayer start contributing to an ESA?

A6. Contributions may be made to a Designated Beneficiary's ESA from birth until his or her 18th birthday (unless the Designated Beneficiary is a special needs beneficiary).

### Q7. How much may be contributed to a Designated Beneficiary's ESA?

A7. Beginning in 2002, up to \$2,000 per year in aggregate contributions may be made for the benefit of any Designated Beneficiary. The contributions may be placed in a single ESA or in multiple ESAs.

**Q8. What is the deadline for making ESA contributions?**

A8. Contributions must be made by the Designated Beneficiary's tax return due date excluding extensions. For most taxpayers, the deadline is April 15th. Contributions made between January 1 and April 15 should include an indication of the tax year the contribution is for. If the tax year is not indicated otherwise, the ESA Custodian will report it to the IRS as a current year contribution (the year received).

**Q9. What happens if more than \$2,000 is contributed to an ESA on behalf of a Designated Beneficiary in a calendar year?**

A9. Aggregate contributions for the benefit of a particular Designated Beneficiary in excess of \$2,000 for a calendar year are treated as excess contributions. If the excess contributions (and any earnings attributable to them) are not withdrawn from the Designated Beneficiary's account (or accounts) before June 1 of the year following the year for which the contribution was made, the excess contributions are subject to a 6 percent excise tax for each year the excess amount remains in the account.

**Q10. May contributions other than cash be made to a Designated Beneficiary's ESA?**

A10. No. ESAs are permitted to accept contributions made in cash only.

**Q11. May contributors take a deduction for contributions made to an ESA?**

A11. No.

**Q12. Are there any restrictions on who can contribute to an ESA?**

A12. Any individual or entity may contribute up to \$2,000 to a Designated Beneficiary's ESA. For individuals to make an ESA contribution, his or her modified adjusted gross income (MAGI) for the taxable year may not be more than \$110,000 (\$220,000 for married taxpayers filing jointly). For purposes of this section, MAGI is determined as part of completing a Federal income tax return. For most taxpayers, MAGI is the same as adjusted gross income. For those few taxpayers who earn income abroad or receive income from certain American territories or possessions, MAGI will be greater than the adjusted gross income. In those cases, the individual's adjusted gross income will be increased by: (1) certain amounts that the individual earns abroad, (2) amounts effectively connected with the individual's conduct of a trade or business derived from sources in Guam, American Samoa, or the Northern Mariana Islands (if the individual is a resident of the possession where the source of income is located), and (3) amounts derived from sources in Puerto Rico (if the individual is a Puerto Rican resident). The \$2,000 maximum contribution per Designated Beneficiary is gradually reduced for individuals with MAGI between \$95,000 and \$110,000 (between \$190,000 and \$220,000 for married taxpayers filing jointly).

**Q13. Do contributors have to have compensation or earned income to make contributions to an ESA?**

A13. No.

**Q14. May a Designated Beneficiary contribute to his or her own ESA?**

A14. Yes.

**Q15. Does a taxpayer have to be related to the Designated Beneficiary in order to contribute to the Designated Beneficiary's ESA?**

A15. No.

**Q16. May contributions be made to both a qualified tuition program (QTP) and an ESA on behalf of the same Designated Beneficiary in the same taxable year?**

A16. Yes.

## **DISTRIBUTIONS**

**Q17. May a Designated Beneficiary take a tax-free withdrawal from an ESA to pay qualified education expenses if the Designated Beneficiary is enrolled less than full-time at an eligible educational institution?**

A17. Yes. Whether the Designated Beneficiary is enrolled full-time, half-time, or less than half-time, he or she may take a tax-free withdrawal to pay qualified education expenses.

**Q18. What happens when a Designated Beneficiary withdraws assets from an ESA to pay for qualified education expenses?**

A18. Generally, the withdrawal is tax-free to the Designated Beneficiary to the extent the amount of the withdrawal does not exceed the Designated Beneficiary's qualified education expenses at an eligible educational institution.

**Q19. What is an eligible educational institution?**

A19. An eligible post-secondary educational institution is any college, university, vocational school, or other postsecondary educational institution that is described in section 481 of the Higher Education Act of 1965 (20 U.S.C. 1088) and, therefore, eligible to participate in the student aid

programs administered by the Department of Education. This category includes virtually all accredited public, nonprofit, and proprietary (privately owned profit-making) postsecondary institutions. An eligible elementary or secondary school is any public, private, or religious school that provides kindergarten through grade 12 education as determined under state law.

**Q20. What are "qualified education expenses" for elementary and secondary schools?**

A20. Expenses are qualified that are related to enrollment or attendance such as tuition, books, supplies, equipment, academic tutoring, and special needs services for a special needs beneficiary. In addition, expenses also qualify that are provided by an eligible school in connection with attendance or enrollment such as room and board, uniforms, transportation, supplementary items and services (including extended day programs). Expenses related to the purchase of computer technology, equipment or Internet access qualify if the items are used by the Designated Beneficiary and his or her family during any of the years the Designated Beneficiary is in school. (This does not include expenses for computer software designed for sports, games or hobbies unless the software is predominantly educational in nature.)

**Q21. What are "qualified education expenses" for post-secondary schools?**

A21. Expenses are qualified that are related to enrollment or attendance such as tuition and fees, books, supplies, equipment, and special needs services for a special needs beneficiary. In addition, expenses for room and board qualify provided the Designated Beneficiary is at least a half-time student. However, only room and board expenses qualify that do not exceed the greater of (1) the allowance for room and board, as determined by the eligible educational institution, that was included in the cost of attendance (for federal financial aid purposes) for a particular academic period and living arrangement of the student and (2) the actual amount charged if the student is residing in housing owned or operated by the eligible educational institution. Any contribution to a qualified tuition program (QTP) made on behalf of the Designated Beneficiary also is a qualified education expense.

**Q22. What is a "half time" student?**

A22. A Designated Beneficiary is a student enrolled "at least half-time" if he or she is enrolled for at least half the full-time academic work load for the course of study the student is pursuing, as determined under the standards of the school where the student is enrolled.

**Q23. What happens if a Designated Beneficiary withdraws an amount from an ESA but does not have any qualified education expenses to pay in the taxable year he or she makes the withdrawal?**

A23. Generally, if a Designated Beneficiary withdraws an amount from an ESA and does not have any qualified education expenses during the taxable year, a portion of the distribution is taxable. The portion subject to income taxes is the portion that represents earnings that have accumulated tax-free in the account. The taxable portion of the distribution is also subject to a 10 percent tax penalty unless an exception applies. The most common exceptions are listed below. See IRS Publication 970 for additional exceptions.

- The withdrawal is paid to the estate of the Designated Beneficiary within 30 days of his or her death;
- The withdrawal is paid to the Designated Beneficiary due to his or her disability; or
- The withdrawal is equal to or less than the amount of a scholarship or other tax-free educational assistance received by the Designated Beneficiary.

**Q24. Is the distribution from an ESA taxable if the distribution is contributed to another ESA?**

A24. Any amount distributed from an ESA and rolled over or transferred to another ESA for the benefit of the same Designated Beneficiary or certain members of the Designated Beneficiary's family is not taxable. An amount is rolled over if it is paid to another ESA on a date within 60 days after the date of the distribution. Members of the Designated Beneficiary's family include the Designated Beneficiary's spouse, children and their descendants, stepchildren and their descendants, siblings and their children, stepbrothers and stepsisters, parents and grandparents, stepparents, and spouses of all the foregoing. In addition, family members include first cousins, father-in-law, and mother-in-law. The \$2,000 annual ESA contribution limit does not apply to these rollover contributions. For example, an older brother who has \$2,000 left in his ESA after he graduates from college can roll over the full \$2,000 balance to an ESA for his younger sister who is still in high school without paying any tax on the transfer.

**Q25. What happens to the assets remaining in an ESA after the Designated Beneficiary finishes his or her postsecondary education?**

A25. There are two options. The amount remaining in the account may be withdrawn for the Designated Beneficiary. The Designated Beneficiary will be subject to both income tax and the additional 10 percent penalty tax on the portion of the amount withdrawn that represents earnings if the Designated Beneficiary does not have any qualified education expenses in the same taxable year he or she makes the withdrawal. Alternatively, if the amount in the designated beneficiary's ESA is withdrawn and rolled over or transferred to another ESA for the benefit of a member of the Designated Beneficiary's family, the amount rolled over or transferred will not be taxable. No distributions are required until the Designated Beneficiary attains age 30. Please see Q & A 28 for more information.

**Q26. Rather than rolling or transferring the money from one ESA to another, may the Designated Beneficiary of the account be changed from one Designated Beneficiary to another without triggering a tax?**

A26. Yes, provided: (1) the terms of the particular trust or custodial account permit a change in the Designated Beneficiaries (each trustee or custodian will control whether options like this one are available in the accounts they offer), and (2) the new Designated Beneficiary is a member of the previous Designated Beneficiary's family and has not attained age 30.

**Q27. May the Designated Beneficiary or the Designated Beneficiary's parents claim the Hope Scholarship Credit or Lifetime Learning Credit for the Designated Beneficiary's expenses in a taxable year in which the Designated Beneficiary receives money from an ESA on a tax-free basis?**

A27. Yes, an education credit may be claimed in the same year the Designated Beneficiary takes a tax-free distribution from his or her ESA as long as the same expenses are not used for both benefits. Refer to IRS Publication 970 and/or your tax advisor for more guidance.

**Q28. When must assets in an ESA be distributed?**

A28. ESA assets must be distributed no later than 30 days after the Designated Beneficiary's death or attainment of age 30. (The age 30 rule does not apply to special needs beneficiaries.)

**Q29. Can the ESA be transferred to another individual when the Designated Beneficiary attains age 30?**

A29. Yes. The ESA may be rolled over or transferred to a new Designated Beneficiary (who is a qualified family member) when the current Designated Beneficiary attains age 30.

**Q30. Do any exceptions apply to the distribution requirement when the Designated Beneficiary dies?**

A30. Yes. If the Responsible Individual rolls over or transfers the ESA to an eligible family member named as Death Beneficiary, the ESA retains its status. This means the spouse or other family member may treat the ESA as his or her own until he or she attains age 30. The age limitation does not apply to new Designated Beneficiaries who are special needs beneficiaries. There are no tax consequences due to the transfer. If the ESA agreement allows the designation of a Death Beneficiary and that Death Beneficiary is not an eligible family member, the remaining assets must be distributed within 30 days of the Designated Beneficiary's date of death. ESA assets distributed (that are not rolled over or transferred to another eligible family member) are taxable to the extent they represent earnings distributed from the account.

## ADDITIONAL PROVISIONS

**Transfers.** ESAs may be moved from one trustee or custodian to an ESA maintained by another trustee or custodian by requesting a direct transfer. Federal law does not limit the number of transfers you may make during any year. ESA transfers are reportable to the IRS.

**Prohibited Transactions.** The ESA may not be engaged in a "prohibited transaction." Prohibited transactions are defined in IRC Section 4975. Examples include borrowing money from the ESA, selling property to the ESA, receiving unreasonable compensation for managing the ESA or buying property with ESA funds for your personal use. Engaging in a prohibited transaction will most likely result in adverse tax consequences, including disqualification of the ESA.

**Using the ESA as Security for a Loan.** If the ESA is pledged as security for a loan, the amount pledged is treated as a distribution and is includable in income and may be subject to the 10 percent premature distribution penalty tax.

## Miscellaneous

**Nonforfeitable.** Your interest in your ESA is nonforfeitable at all times.

**Investment Restrictions.** Money in the ESA may not be used to buy a life insurance policy or invested in collectibles as defined in IRC Section 408(m). However, certain gold, silver and platinum coins, bullion and coins issued under state laws are allowable investments.

**No Commingling.** Assets in the ESA may not be combined with other property, except in a common trust fund or common investment fund.

**Tax Filing.** Applicable IRS forms to report certain activities, taxable income and/or penalties associated with the ESA must be filed.

**IRS Form.** This ESA uses the precise language of IRS Form 5305-E or 5305-EA and is therefore treated as approved by the IRS. Additional language has been included as permitted by such form. The IRS approval represents a determination as to form and not to the merits of the account.